

THE COOPERATION COUNCIL FOR THE ARAB STATES OF THE GULF
SECRETARIAT GENERAL



**TECHNICAL SECRETARIAT FOR
ANTI-INJURIOUS PRACTICES IN INTERNATIONAL TRADE**

ANTIDUMPING QUESTIONNAIRE

Intended for GCC Importer

**Confidential / Non Confidential (Specify, noting that each page must be labelled as “confidential”
or “non confidential”)**

Product under investigation :	Semi-chemical fluting paper, fluting and test-liner paper of recycled liner board
Country(ies) concerned :	France, Germany and India
Injury Investigation period :	The calendar years from 2018 to 2020
Company submitting the questionnaire	Name of the Company: Place of activity: Stamp of the Company:

- PLEASE NOTE THAT THE EXCEL FILE ATTACHED TO THIS QUESTIONNAIRE IS PART OF THE QUESTIONNAIRE.
- THIS QUESTIONNAIRE HAS TO BE SUBMITTED **ELECTRONICALLY IN PDF WITH SIGNATURE AND STAMP**

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Certificate

The undersigned on behalf of (name of company) certifies that all information supplied in this questionnaire is correct and complete accordingly to records of the company,

And in case of differences between the information submitted and those recorded in you company, the TSAIP has the right to disregard this information,

And understands that the information submitted in this questionnaire or any information submitted during the investigation proceeding may be subject to audit and via on-the-spot verification visits by the TSAIP. The date of the verification visits will be determined later in coordination with the Company

Date

signature of authorized official

Company stamp

name and title of authorized official

INTRODUCTION

With reference to the GCC Common Law on Antidumping, Countervailing and Safeguard Measures and its Rules of Implementation, this questionnaire aims to obtain the necessary information from the importers to carry out the antidumping investigation of the Public Notice of the Official Gazette for the GCC-Bureau of the Technical Secretariat of Anti-Injurious Practices in International Trade (TSAIP) due to the complaint presented by the GCC domestic Industry of the product “**Semi-chemical fluting paper, fluting and test-liner paper of recycled liner board**”. It is in your own interest to reply to this questionnaire as accurately and completely as possible and to attach all supporting documents.

It is imperative for the continuation of the proceeding to reply to all questions in the formats requested and within the time limits specified by the TSAIP as indicated in the general notes therein.

If you have any problems completing the questionnaire, please contact the TSAIP officials in charge of the proceedings who will provide you with any explanation on any question contained in this questionnaire.

GENERAL INSTRUCTIONS

1. Before completing the questionnaire you are requested to read and review carefully all instructions hereby and the glossary of dumping terminology attached as Annex2.
2. This questionnaire is intended for the GCC importers of the product under investigation classified within the following HS codes: 48051910 ؛ 48051920 ؛48051990 ؛48052400 ؛48052500 ؛48051100.
3. The material Injury investigation period for the GCC industry, upon which information in this questionnaire is requested calendar years from 2018 until 2020 taking into consideration that the last year is the dumping investigation period (POI).
4. The purpose of this questionnaire is to permit the TSAIP to obtain the necessary information to carry out the investigation and on the basis of which preliminary and final determinations will be made with reference to the GCC common Law and its Rules of Implementation.
5. The response to this questionnaire must be completed and submitted in Arabic or English taking into consideration the following:
 - a. Submit the questionnaire **electronically in PDF with signature and stamp.**
 - b. The Certificate in the first page of the questionnaire should be signed and stamped
 - c. Only the soft copy approved by GCC-TSAIP in Arabic and English is accepted. Please do not rewrite questions or translate it.
 - d. Additional data or information not recovered by the questionnaire may be added in separate attachments.
 - E. Submit all tables attached to this questionnaire in Excel format and indicate the calculation method in all Excel sheets). The excel file attached is one part of this questionnaire.
 - f. Identify clearly all units of measurements and currencies used in all submitted data.

6. The responses to the questionnaire must be based on sufficient evidence supporting the data contained therein, which requires identifying the sources of the data submitted.
7. Please respect the deadline specified to reply to this questionnaire within 40 days of dispatching the questionnaire. However, before the end of the initial deadline, any interested party upon a proper justification may request an extension of 10 days.
8. If you encounter difficulties with answering questions within the requested format, you should contact the TSAIP officials in charge.
9. The TSAIP may carry out on-the-spot verification visits to examine the records of your company and to verify all information provided in this questionnaire. In such case, you will be informed when it is decided to conduct such a visit. For this reason, all worksheets, documents and records used in answering this questionnaire must be retained.
10. When confidential treatment is required, please specify all the information and documents, for which such treatment is required and the reasons for that. **Any information or document provided as confidential must be labelled as ‘confidential’**. These confidential data will not be made available to any other interested party unless with your permission.
11. The TSAIP will make all the non-confidential information in the public file available for all interested parties whenever it is required. Therefore, any party providing such ‘confidential’ information is required to provide a non-confidential summary thereof. Such summaries shall be in sufficient detail to permit a reasonable understanding of the data submitted as ‘confidential’. **Any information or document provided as non confidential must be labelled as ‘non confidential’**. All the documents and data submitted without “confidential stamps”, a request for confidential treatment, or have no reasons for such treatment will be treated as non-confidential.

12. Address of the TSAIP

All correspondence must be sent by email to TSAD@gccsg.org. if the documents are too heavy to email, you can send it via link and provide TSAIP with the password to download the documents.

For any clarifications, contact :

- +966112551388

1. GCC IMPORTER IDENTITY

1. Identity of the company:

Company's Name:		Legal entity:	
Commercial Registration No.:		Date of the Establishment of the Company:	
Date of beginning of activity:		Activity Location:	
Capital:		Address:	
Tel/Fax:		Website/Email:	

2. Company representative/s:

Please complete the following statement of the person responsible for this questionnaire:

Name of representative :	Job Title:
Tel:	Fax:
Email:	Website:.....

- If you have appointed a legal representative to represent you, please provide the original power of attorney in Attachment (1-1) with the following details:

Name of legal representative:

Nature of the legal representative work:

Address:	Fax:
Tel:	Website:
Email:	
Official in charge:	
(Name and responsibility).....	Tel:
Email:	Fax:

3. Legal entity:

State the legal form of your company:

<input type="checkbox"/>	Limited company	<input type="checkbox"/>	Individual/private company
<input type="checkbox"/>	Limited partnership	<input type="checkbox"/>	Limited partnership by shares
<input type="checkbox"/>	partnership	<input type="checkbox"/>	Other (specify)
<input type="checkbox"/>	corporation		

With providing the following attachments:

- Articles of Association and all related documents to be attached in **Attachment (1-2)**. Provide details regarding changes in these Articles of Association since the original establishment.
- Business License in **Attachment (1-3)**.

4. Activities:

Please indicate the activities of your company:

<input type="checkbox"/>	Importer	<input type="checkbox"/>	Producer
<input type="checkbox"/>	Retailer	<input type="checkbox"/>	Exporter
<input type="checkbox"/>	Distributor	<input type="checkbox"/>	Wholesaler
<input type="checkbox"/>	Other (if any)		

5. Please attach any catalogues or brochures issued by your company in **Attachment (1-4)**.
6. If your company is a producer, please indicate the products that produced by your company and indicate the relationship with the product under investigation.
7. Supply a diagram outlining the overall organizational structure of your company in **Attachment (1-5)**.
8. If your company is related or affiliated with other company, identify the information of this company or your parent company/ies if applicable. Provide the names & addresses and detail the extent of its ownership in your company.
9. Complete the **Attachment (1-6)** concerning the affiliated companies of your company which are involved in any way with the product under investigation and/or the like product.
10. Complete the **Attachment (1-7)** concerning the shareholders of your company who own individually more than 5% of the shares in the capital and provide details regarding any changes in these shares during the period of investigation.

2. THE PRODUCT UNDER INVESTIGATION

1. Please describe the product under investigation you are importing in terms of:
 - Type/Size of the product under investigation
 - Technical characteristics for each Model/Size of the product.
 - End-uses.
 - HS Code when importing/exporting.
 - Distribution channels in GCC market.
 - Periods in which the production and sales of the product under investigation are increased.
 - Unit of measurement.
 - Other.
2. Provide in **Attachment (2-1)** all documents related to the product under investigation such as catalogues and brochures clarifying the detailed description of the product under investigation
3. If your company uses coding system for its imports and sales of the product under investigation, please describe in details your company's product coding system for each Model/Size of the product under investigation including the full range of prefixes, suffixes and other notations that identify and specify the different Models/Sizes of the product in **Attachment (2-2)**.
4. In case your company does not use the same product codes in the imports, and sales, or does not use the same code depending on the sales market, provide cross-references in **Attachment (2-2)** linking the codes used in the imports with those used in the GCC sales.
5. Indicate if the product under investigation is subject to any duties or restrictions.
6. Complete the **Attachment (2-3)** relating to the differences, if applicable, among the exported product to the GCC (product under investigation), the GCC like product sold in your domestic market, and if there any differences, indicate that in **Attachment (2-3)**.
7. Can the GCC like product be substitutable to the product under investigation? If no, please indicate which factors do not allow this substitution.

8. Describe the status of demand of the product in the GCC market and global market during the investigation period. Also, please describe expectations for the next two upcoming years.
9. In case of imposing antidumping measures on the product under investigation, kindly indicate the factors that may affect the position of the product under investigation in the GCC market in terms of:
 - End-use of the product;
 - Selling prices of the product under investigation;
 - Demand for the product under investigation;
 - Competitiveness with other local and foreign like products;
 - Impact on the downstream industries;
 - Others (specify).

3. PURCHASES

1. Provide a list of foreign exporters and suppliers of the product under investigation that you are importing from in **Attachment (3-1)**, and indicate whether these exporters are the producers of the product under investigation. In case these exporters are not the producers, please indicate the names and addresses of the producers and indicate the details of any contracts or purchase agreements during the POI.
2. Provide copies of all purchase invoices of the product under investigation from the country/ies under investigation during the last year of the injury investigation period (i.e. the year 2020), and submit all import documents for a sample of the invoices submitted during this last year in **Attachment (3-2)**.
3. Explain how the purchase procedure of the product under investigation in terms of:
 - Delivery Terms: FOB, CIF,
 - Payment: In advance, upon delivery, Credit (specify no. of days).
 - Policy of granting discounts and rebates: quantity discount, value/cash discount, ..
 - After-sales: Warranty, Maintenance contract,
 - Other (if any)
4. Does your company have any relationship - including informal relationships (oral or written) - with foreign suppliers regarding payment terms, and handling all types of duties and taxes. In the event of such a relationship, please provide details and impact on the volume of sales between the two companies.
5. Provide complete lists of the import prices for each Model/Size of the product during the year 2020 indicating the level of trade (FOB, CIF, CFR) and the discounts given (if any) up to the net delivery price of the unit as an **Attachment (3-3)**, **along with details on all cost and expenditures post importation paid by your company up to your warehouse.**
6. Please provide the total quantity and value of your imports in **Attachment (3-4)**.
7. Please provide detailed statement of your imports' transactions for each Model/Size of the product under investigation from the country/ies under investigation during the year 2020 as an **Attachment (3-5)**.

8. Please provide a detailed statement of the transactions of your imports of the product under investigation from other countries with the names of these countries in the last year of the injury investigation period (i.e. the year 2020) **Attachment (3-6)**
9. Please provide a detailed statement of your purchases (imports) for each Model/Size of the product concerned from the GCC market during the year 2020 in **Attachment (3-7)**.

4.SALES

1. Complete the table in **Attachment (4-1)** concerning total sales during the period of investigation.
2. Complete the table in **Attachment (4-2)** concerning studies related to the product under investigation.
3. Explain how the selling prices are set (pricing methods) for the product under investigation in the domestic market by providing all the information relating to the terms and conditions of sale in terms of:
 - Delivery Terms: Wholesaler, Retailer,
 - Payment: In Advance, upon delivery, credit (specify no. of days)
 - Policy of granting discounts and rebates: quantity discount, value/cash discount, .
 - After-sales: Warranty, Maintenance contract,
 - Other (if any)
4. If the pricing basis of the product under investigation have been changed during the period of injury analysis, please indicate.
5. Please provide the approved price lists from the company during the year 2020 with stating the level of trade (into-store price, wholesale, retail) and the discounts given (if any) to the net selling price of the unit in **Attachment (4-3)**.
6. Provide all sales transactions of the product under investigation during the period of investigation in **Attachment (4-4)**, including a sample of local sales invoices during the year 2020 of the product under investigation within the GCC market (including your country).
7. Indicate the movement of the product under investigation from the moment it leaves the warehouse until it reaches the customer in the GCC market (distribution channels). With an illustration diagram to all the details in **Attachment (4-5)**.
8. Indicate the movement of the documents of the product under investigation from receiving the receipt of the purchase order from the customer until the arrival of the product to the GCC customer. The illustration diagram should provide all details in **Attachment (4-6)**.

9. In case a change has occurred in the movement of the product or the movement of the documents described above during the investigation period, please indicate.
10. Clarify the relationship between the company and the clients mentioned in Attachment (4-4).
11. Indicate whether your company is buying the GCC like product and sell it in the GCC market.
12. Indicate any differences in pricing bases, terms of sale or distribution methods between the product under investigation and the GCC like product.

5.INVENTORY

1. Please fill out the inventory table during the period of injury investigating in **Attachment (5-1)**.

6.Financial Statement And Accounting System

1. Identify your company's Accounting year. If any changes have occurred regarding this accounting year during the period of investigation, please explain these changes in detail and the reasons beyond.
2. Attach copies of the audited financial statements for the last three years including the year 2020 along with clarifications and the auditors' report in **Attachment (6-1)**.

7. Attachments

Attachment N0.	Description	Remark
1-1	Company's representative	
1-2	Articles of Association	
1-3	Business license	
1-4	Catalogues or brochures about your company	
1-5	Overall organizational structure of your company	
1-6	Affiliated companies	
1-7	Shareholders of your company	Attached in Excel file
2-1	Catalogues or brochures for the product under investigation	
2-2	Models/Sizes of the product under investigation	Attached in Excel file
2-3	Comparison between the product under investigation and the GCC like products	Attached in Excel file
3-1	List of foreign exporters and suppliers	
3-2	All purchase invoices for the product under investigation and a sample of import documents	
3-3	Lists of importing prices for the product under investigation from the countries under investigation during the last year	
3-4	A statement of the total quantity and value of imports	Attached in Excel file
3-5	Imports' details for the product under investigation from the concerned countries during the last year	Attached in Excel file
3-6	Imports' details of the product under investigation from other countries during the last year	Attached in Excel file
3-7	Detailed list of your purchases of the GCC like product from the GCC market during the last year	Attached in Excel file
4-1	Sales during the injury investigation period	Attached in Excel file
4-2	Studies related to the product under investigation	
4-3	Selling price lists for the product under investigation in the GCC market during the year 2020	

4-4	Sales statement of the product under investigation in the GCC market	Attached in Excel file
4-5	Flow chart of the movement of the product under investigation (distribution channels)	
4-6	Flow chart of the documents movement of the product under investigation	
5-1	Inventory statement of the product under investigation	Attached in Excel file
6-1	The Company's financial statements for the previous three years including the year 2020	

ANNEX 1: GLOSSARY

Antidumping agreement	WTO Agreement on Implementation of Article VI of the General Agreement on Tariffs and Trade 1994
The GCC Common Law	The GCC Common Law on Anti-Dumping, Countervailing and safeguard measures
Dumping:	Exporting a product to GCC Member States at less than its normal value in the ordinary course of trade for the like product in the exporting country.
Injury	Injury shall mean material injury to a GCC industry, threat of material injury to a GCC industry or material retardation of the establishment of such an industry.
Causal link	Causal relationship between the dumped imports and the injury to the GCC industry. It should be determined on the basis of examination of all relevant evidence. The investigation authority will take actions only against the dumped imports which cause injury to the GCC industry. The injury caused by other factors must not be attributed to dumped imports.
Export price:	The price paid or payable for the product under investigation when sold for export from the exporting country to the GCC market
Normal value:	The price paid or payable, for the like product in the ordinary course of trade when destined for consumption in the exporting country
Dumping amount:	The difference between the normal value and the export price during the period of investigation
Dumping margin	Percentage of dumping amount relatively to the export price
Adjustments	A fair comparison has to be made between the export price and the normal value. Due allowances have to be made in each case, on its merits, for differences which affect price comparability, including discounts, rebates and quantities, transport, insurance, handling, loading and ancillary costs, packing, credit, after-sales costs, commissions.
Confidential Information	Confidential information is sensitive commercial data that

(Private Business Information)	would cause significant injury to the provider if disclosed publicly. Usually, the investigation authority will treat the data confidentially if requested by the provider, and not included in the general requirements, including trade confidential information of the production process, costs, distribution costs, sales' conditions, prices, and customer & suppliers' names.
<i>De minimis</i>	It shall be considered to be <i>de minimis</i> if the dumping margin is less than two percent (2), expressed as a percentage of the export price. In this case the investigation shall be terminated
Product under investigation:	The imported product as described in the notice of initiation of the investigation.
Like products:	GCC products which are identical or alike in all respects to the product under investigation, or in the absence of such a product, another product which, although not alike in all respects, has characteristics closely resembling those of the product under investigation
GCC Industry:	GCC Industry: Member States' producers as a whole of the like products or those of them whose collective output of the products constitutes a major proportion of the total domestic production of those products. For the purpose of safeguard investigations, the term GCC industry shall mean total Member States producers as a whole of the like or directly competitive products operating within the territory of Member states, or those whose collective output of the like or directly competitive products constitutes a major proportion of the total domestic production of those products.
GCC Competent authority	Bureau of the Technical Secretariat of Anti-injurious Practices in International Trade
GCC market:	Combined markets of the GCC Member States.
Independent buyer(s):	Buyer(s) without association, and without a commercial or production partnership with the importer in the importing country or with the exporter or producer in the exporting country, and without any relationship with them, or where both of them are not controlled by a third party directly or indirectly and where neither of them are members of same family.

Level of trade	<p>In order to establish whether differences in levels of trade exist, the GCC-TSAIP reviews distribution systems, including categories of customers, selling activities, and levels of selling expenses for each type of sale. Different levels of trade are typically characterized by purchasers at different stages in the chain of distribution and sellers performing qualitatively and/or quantitatively different selling activities. Different levels of trade necessarily involve differences in selling activities, although differences in selling activities alone are not sufficient to establish differences in levels of trade. Similarly, customer categories such as OEM's, distributor, wholesaler, retailer, and end-user are often useful in identifying levels of trade, although they, too, are insufficient in themselves to establish differences in levels of trade. Rather, the GCC-TSAIP evaluates differences in levels of trade based on a seller's entire marketing process.</p>
POI	<p>Dumping investigation period or the period of investigation, in which the existence of dumping, injury and causal link between them should be determined.</p>
On-spot visit	<p>The TSAIP may carry out on-spot visits to examine the records of the company and to verify the information provided in this questionnaire</p>
Certificate	<p>The commitment given by the interested party that information submitted in the questionnaire are correct and complete</p>

ANNEX 2: GUIDELINES FOR COMPLETING THE NON-LIMITED DATA

To protect confidential information, the following instructions show you how to complete the non-limited data:

In case of confidential words: Replace words that is considered confidential and which reflect confidential information with symbols.

Example of limited information:

We sell our products according to FOB Dubai

Example of non-limited information:

We sell our products according to (*****)

- When the information concerns numbers for various years you can use indices.

Example of limited information:

2014	2015	2016
30000	60000	80000

The non-limited version could be as follows:

		Index 2014=100
2014	2015	2016
100	200	267